

Documenting School Safety Drill Requirements

Public Act 12 of 2014, Effective July 1, 2014

Name of school: Owendale-Gagetown Area School District

School Year: 2016-2017

Person Responsible for conducting the drills: Terri Falkenberg/Principal

Principal **MUST sign at the completion of each drill** to confirm completion. Update and post on school website within 30 school days of completing each drill. Maintain on website for at least three years. One of the drills **MUST** occur during lunch, recess, or another time when a significant number of students are gathered but not in a classroom. None may occur during mandated state testing.

Fire Drills

Must have a reasonable interval between each drill.

- #1, date: 09-15 time: 10:00 a.m. (Held by December 1). Principal confirmation: Terri Falkenberg
- #2, date: 10-11 time: 11:40 a.m. (Held by December 1). Principal confirmation: Terri Falkenberg
- #3, date: 11-10 time: 1:45 p.m. (Held by December 1). Principal confirmation: Terri Falkenberg
- #4, date: 2-15 time: 10:00 a.m. (Held after December 1). Principal confirmation: Terri Falkenberg
- #5, date: 4-21 time: 1:45 p.m. (Held after December 1). Principal confirmation: Terri Falkenberg

Tornado Drills

At least one tornado drill must be held in March.

- #1, date: 11-22 time: 1:45 p.m. Principal confirmation: Terri Falkenberg
- #2, date: 3-14 time: 10:00 a.m. Principal confirmation: Terri Falkenberg
- #3, date: 4-18 time: 1:45 p.m. Principal confirmation: Terri Falkenberg (Preschool mandatory)
- #4, date: time: Principal confirmation: _____ (Preschool mandatory)

Lockdown Drills

Include security measures appropriate to an emergency such as the release of hazardous material or the presence of a potentially dangerous individual on or near the premises during which occupants are restricted to the interior of the secured building. At least one drill **MUST** occur by December 1 and at least one drill **MUST** occur after January 1. Ensure reasonable interval between drills.

- #1, date: 10-27 time: 8:30 a.m. Type of Drill: PDI Principal confirmation: Terri Falkenberg
- #2, date: 01-12 time: 2:15 p.m. Type of Drill: PDI Principal confirmation: Terri Falkenberg
- #3, date: 4-25 time: 11:40 Type of Drill: PDI Principal confirmation: Terri Falkenberg
- Sought input from local public safety officials. Superintendent Signature: Terri Falkenberg

Cardiac Emergency Response

A written plan for cardiac emergency response is available and includes: (check off to confirm)

- Use and maintenance of automated external defibrillators, if available
- Activation of a cardiac emergency response team during an identified cardiac emergency
- A plan for effective and efficient communication throughout the school campus
- A training plan for the use of an automated external defibrillator and CPR techniques (for schools that serve grades 9-12)
- Incorporation and integration of the local emergency response system and emergency response agencies with the school's plan
- An annual review and evaluation of the cardiac emergency response plan 9-01-15 (date completed)